

RAYAT BAHRA UNIVERSITY, MOHALI

Application for Rechecking of Answer-book/s
(to be filled in by the candidate in his/her own handwriting)

Please read the instructions overleaf carefully.

1. Name of the applicant (in block Letters) _____
2. Father's Name _____
3. Name of School _____
4. Name of Course _____
5. Registration No. _____
6. Year and Session _____
7. Result Grade _____
8. Date of declaration of Result _____
9. Particular subject/subjects and paper /papers in which rechecking of answer books is desired and grade/marks obtained:

Subject with code	Paper/Option	Grade/marks obtained
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
10. Specimen Handwriting of the application _____

11. University Fee Receipt No. and date _____

12. Address with Phone/Mobile. No. _____

Date

Recommended by HOD

Signature of applicant

P.T.O.

RAYAT BAHRA UNIVERSITY, MOHALI

Instructions

Before filling the attached form for rechecking of answer-books, please read the following instructions very carefully:

1. Rechecking is not permissible in case of the following:

Practical examinations of different subject/s or paper/s sessional internal assessment, Project reports dissertation, thesis and viva-voice.

2. Applications for this purpose on the prescribed form should be received in the office of Controller of Examination within 20 days of the date on which the result of a particular examination is declared by the University. The period of 20 days in this case is counted from the date the result is declared by the University, i.e. the date given on the University Result Notification.

3. Any application received after the due date will not be entertained.

4. The answer-books are rechecking to see if all questions are marked by the examiner and total of marks is correct.

5. The answer-books will be shown to the candidate only.

6. A candidate shall be entitled to have his answer-books rechecked on payment of a fee of Rs. 500/- per answer-book.

7. If any mistake is discovered as a result of rechecking of answer-book the Vice-Chancellor shall have power to rectify the result and refund the fee paid.

8. Forms received by the office, which are found incomplete in any respect, shall be liable to be rejected.

9. Received a sum of Rs. _____ on account of rechecking of answer sheet of semester _____ Subject _____.

On rechecking the result has been revised/not revised.

The amount of Rs. _____ is returned/retained vides receipt no _____.

Controller of Examinations