HOSTEL/TRANSPORT FEE REFUND POLICY
FOR NEWLY ADMITTED STUDENTS SESSION 2021-22

RULES FOR REFUND OF HOSTEL/TRANSPORT FEE
A candidate/student is entitled for fee refund only before the last date of admission of the respective programme. The fee refund for these cases will be done as stated below:-

In case candidate/student opts for refund before the start of the academic session
In case a candidate/student withdraws before the start of academic session without having occupied the hostel room or without using the University transport service then the entire fee collected from the candidate/student, after a deduction of Rs.1000/- towards processing charges will be refunded by the University to the candidate/student.

In case candidate/student opts for refund after the start of the academic session after availing the hostel/transport services
In case a candidate/student withdraws after the start of academic session of the respective programme after availing hostel/transport services then the fee collected from the candidate/student will be non refundable.
In case candidate/student withdraws after the start of academic session without availing the hostel/transport services then the entire fee collected from the candidate/student, after a deduction of Rs.1000/- towards processing charges will be refunded by the University to the candidate/student.

Important Notes:
- Please note that for the purpose of refund, the "date of receipt on application of refund" in the admission office will be considered as the date of withdrawal.
- Only application duly signed by the candidate/student and countersigned by parent or Guardian will be considered for withdrawal. The application can be submitted at University Admission Office.
- Postal delay is not the responsibility of the University and date on which application is received at the admission office, will be considered.
- Refund will be made only after the candidate/student has surrendered the original receipt, ID card (if issued) and any other document as required by the University.